

It is the intent of the Williams Pine Meadow Estates (WPME) Architectural Committee (AC) to promote architectural designs compatible with the natural setting and landscape.

**Before you begin construction improvements on your property, you will need to gain approval from the WPME AC. The City of Williams Building Department may also require written approval of your plans.** [architecture@williamspinemeadowestates.com](mailto:architecture@williamspinemeadowestates.com) PERMIT #

Please read the checklist carefully, initial each item, sign your acceptance at the bottom, have your constructor sign his/her acceptance and return a copy of the AC Chair, a long with two (2) copies of your Plans.

Initials	1. Architectural Style and Materials
	a. 2 Copies or E Mailed PDF of plans must be submitted to the AC Chair. <b>2*</b>
	b. All plans submitted must show the square footage of the living space if Addition is to be made. Building elevations must be shown. <b>2(d)*</b>
	c. All Materials & Colors to Match Existing Structure. If Material and/or Colors are unavailable, submit Samples to the AC. Article V1 -5. Provide your contractor with a copy of the CC&Rs and this list <b>prior</b> to the start of construction.
	d. Contractors, sub-contractors, laborers or their employees are not permitted to bring animals and/or children onto the jobsite.
	e. Contractors, sub-contractors, laborers or their employees must ensure any music cannot be heard outside of the worksite.
	f. It is the contractor's responsibility to pick up, contain and remove all trash on the construction site.
	g. No construction vehicles will be parked on association roads or on neighboring lots overnight without permission. Construction vehicles are <b>not</b> to impede HOA roads.
	h. No vehicle shall exceed the posted <b>13 m.p.h. speed limit</b> .
	i. All complaints from other homeowners regarding any infraction of the rules and infraction of the rules and regulations of the WPME AC will be directed to you, the property owner. <b>It is your responsibility to ensure your contractors, sub-contractors, laborers and/or their employees comply with all the above.</b>
	j. A signed copy of this checklist will be posted at the construction site.

Please Note: Where you see an (\*) these reference to the CC&R article number for clarification.

**Complete and Submit with two (2) copies of your plans.**

[architecture@williamspinemeadowestates.com](mailto:architecture@williamspinemeadowestates.com)

<b>OWNER'S INFORMATION</b>		LOT NO:
OWNER'S NAME: _____		
SITE ADDRESS: _____		EMAIL: _____
CELL NO.: _____		
<b>I HAVE READ AND AGREE TO ENFORCE ALL PROVISIONS OF THIS CHECKLIST.</b>		
PRINT NAME OF OWNER _____	SIGNATURE OF OWNER _____	DATE _____
<b>CONTRACTOR'S INFORMATION</b>		LOT NO:
CONTRACTOR'S NAME: _____		
CONTRACTOR'S ADDRESS: _____		EMAIL: _____
CONTRACTOR'S CELL: _____		
<b>I HAVE READ AND AGREE TO ENFORCE ALL PROVISIONS OF THIS CHECKLIST.</b>		
PRINT NAME OF CONTRACTOR _____	SIGNATURE OF CONTRACTOR _____	DATE _____
		REVISION DATE 2/21/25